

RE: CCA - March Intercompany Activity

**Subject:** RE: CCA - March Intercompany Activity  
**From:** Joan Noble </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FE57A613BB434CEEAA54C9046842317D-JNOBLE>  
**Date:** 05/10/2017 04:04 PM  
**To:** Lena Mulhall <lmulhall@ccala.org>, Marcus Lieber <Marcus.Lieber@armaninoLLP.com>  
**CC:** Blake Oliver <Blake.Oliver@armaninoLLP.com>

Thanks Lena!

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**From:** Lena Mulhall [mailto:[lmulhall@ccala.org](mailto:lmulhall@ccala.org)]  
**Sent:** Wednesday, May 10, 2017 3:27 PM  
**To:** Joan Noble <jnoble@downtownla.com>; Marcus Lieber <Marcus.Lieber@armaninoLLP.com>  
**Cc:** Blake Oliver <Blake.Oliver@armaninoLLP.com>  
**Subject:** RE: CCA - March Intercompany Activity

Yes charged for both months.

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**From:** Joan Noble [<mailto:jnoble@downtownla.com>]  
**Sent:** Wednesday, May 10, 2017 2:32 PM  
**To:** Marcus Lieber <[Marcus.Lieber@armaninoLLP.com](mailto:Marcus.Lieber@armaninoLLP.com)>; Lena Mulhall <[lmulhall@ccala.org](mailto:lmulhall@ccala.org)>  
**Cc:** Blake Oliver <[Blake.Oliver@armaninoLLP.com](mailto:Blake.Oliver@armaninoLLP.com)>  
**Subject:** RE: CCA - March Intercompany Activity

Hi Marcus,

Office Water Pros is an auto payment via credit card and should have reflected on the statement.

Lena- Can you please confirm if we were charged or not by Office Water Pros in March and April?

Thank you,

Joan

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**From:** Marcus Lieber [<mailto:Marcus.Lieber@armaninoLLP.com>]  
**Sent:** Wednesday, May 10, 2017 2:02 PM  
**To:** Joan Noble <[jnoble@downtownla.com](mailto:jnoble@downtownla.com)>; Blake Oliver <[Blake.Oliver@armaninoLLP.com](mailto:Blake.Oliver@armaninoLLP.com)>  
**Subject:** RE: CCA - March Intercompany Activity

Hi Joan,

Attached is a revised transaction report for March.

Please note that we have no record of payments to Office Water Pros in March or April.

Thank you,

**Marcus Lieber**  
Supervising Senior  
Business Management

**Armanino<sup>LLP</sup>**  
11766 Wilshire Blvd., Ninth Floor | Los Angeles, CA 90025  
(310) 478-4148 x5794 main | (310) 703-1227 fax

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**From:** Joan Noble [<mailto:jnoble@downtownla.com>]  
**Sent:** Tuesday, May 9, 2017 11:19 AM  
**To:** Marcus Lieber <[Marcus.Lieber@armaninoLLP.com](mailto:Marcus.Lieber@armaninoLLP.com)>; Blake Oliver <[Blake.Oliver@armaninoLLP.com](mailto:Blake.Oliver@armaninoLLP.com)>

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**Cc:** Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)>  
**Subject:** RE: CCA - March Intercompany Activity

Hi Marcus,

Thank you for sending the intercompany entries for March. However, I noticed a few entries that were missing and were unusual.

1. Canon Solutions- \$994.10 & \$995.70
  - There were two entries on this. DCBID is normally only billed once a month for this vendor. Can you please double check these entries?
2. Office Water Pros- I do not see any entry for this. Allocation should be DCBID- 75% and CCA 25%
3. Golden boy- No entry on this.
4. Payroll- 03/15/17 - \$3,130.82 & Payroll- 03/31/17 - \$3130.82.
  - To my understanding, everybody in CCA is 100% CCA as of March. Can you please check for which employees are these entries for?

I am also attaching the template for the intercompany billing. You can use the 1<sup>st</sup> tab (CCA tab). Please let me know if you have any questions.

Best,

**Joan Noble**  
Staff Accountant



**Downtown Center Business Improvement District**  
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017  
Call: 213-416-7516 | Fax: 213-624-0858  
Web: [DowntownLA.com](http://DowntownLA.com)

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**From:** Marcus Lieber [<mailto:Marcus.Lieber@armaninoLLP.com>]  
**Sent:** Monday, May 08, 2017 6:53 PM  
**To:** Joan Noble <[jnoble@downtownla.com](mailto:jnoble@downtownla.com)>; Blake Oliver <[Blake.Oliver@armaninoLLP.com](mailto:Blake.Oliver@armaninoLLP.com)>  
**Subject:** CCA - March Intercompany Activity

Joan & Blake,

Attached is the Account Transactions report, detailing intercompany activity for March.

Thanks,

**Marcus Lieber**  
Supervising Senior  
Business Management

[Armanino LLP](#)  
11766 Wilshire Blvd., Ninth Floor | Los Angeles, CA 90025  
(310) 478-4148 x5794 main | (310) 703-1227 fax

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—Attachments:—

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